



Access to a pedestrianised road – conditions and application form

If your organisation needs to enter a pedestrianised road in order to service or maintain the highway or adjacent buildings you need to obtain permission from Norfolk County Council. In order to do this please complete the following steps on behalf of your organisation:

Steps for you to complete

1. Read the conditions (see below)
2. Print the access to an application form (see page 2)
3. Complete and sign the application
4. Send to:

Highways Permits and Licences (Area Office),
Norfolk County Council,
County Hall,
Martineau Lane,
Norwich,
NR1 2DH

Steps for Norfolk County Council to complete:

1. The County Council will consider the application
2. Send consent to you
3. If not approved you will be contacted to discuss the application

Conditions of the application:

- This permit must be produced to any Police Officer/Traffic Warden or Officer of the County Council on demand.
- This permit is valid only for the date(s), time and company specified
- Entry and exit must be made where specified
- The applicant is responsible for any damage caused to the public highway or to the street furniture as a result of entering the street named on this permit
- Barriers at ends of the roads must be replaced immediately after the vehicle passes through.
- Drip trays must be carried and used under vehicles that drop oil
- All noisy machinery and tools must be fitted with silencers.



Access to a pedestrianised road application form

This section is for you to complete

I have read and agree to the conditions for entry to a pedestrianised road and ask permission.

Organisation

Address

..... Post Code.....

Contact details

Name.....

Address

..... Post Code.....

Telephone Mobile.....

Email Fax

Location of where access is needed (town and road).....

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Signed: Date..... / /

On behalf of organisation

This section is for Norfolk County Council to complete

Norfolk County Council gives permission for you to enter the above named road at the times given.

The vehicle must be removed from the road before 9 am or as soon as possible thereafter.

Entry to be made from.....

Exit to be made via.....

Signed: Date..... / /

for Assistant Director of Communities
and Environmental Services