# Playstreets template letter

## Suggested wording:

Hello Neighbours!

My name is  and I live at number      . I am planning on applying to close our road for a street play event on , from       until      . It would be a brilliant chance for all the neighbours to get to know each other better in a safe and socially-distanced way, and will give more space for children to safely play together, too. Parents will be responsible for their own children as normal.

The plan is to have 2 stewards at each closure point on the road. Through traffic will be diverted but anyone wanting to park on the street will be asked to drive in and out at walking speed, escorted by a steward. This will help to ensure the safety of all.

To read more about this initiative please visit [www.norfolk.gov.uk/](http://www.norfolk.gov.uk/)playstreets on the council’s website.

The closure won’t be able to go ahead without support, so please do get in touch if you like the idea. And please also let me know if you have any concerns at all. I need to give the council 4 weeks’ notice of the event so please ensure you contact me by . Please also let me know if you would like to volunteer to be a steward, as this is crucial to the success of the event.

If you do like the idea then any help with planning the event would be hugely appreciated – it needn’t be anything complicated: just some tables and chairs, games for the children, chalk art, hula hoops, etc. Any other ideas are very welcome too!

I look forward to hearing from you.

Best wishes,  [name and contact details]