

## **GROUP SPOKESPERSONS**

These posts are held by members of each of the political groups on the Council. The overall role is to provide an effective political counter-balance to the role of the Committee chairmen.

### **Role and Responsibilities**

In respect of activities within the relevant service area:-

- 1 To develop expertise and knowledge
- 2 To provide political focus and leadership within the Group.
- 3 To lead the development of approaches to policy and operational issues, on behalf of the Group.
- 4 To support the democratic process by ensuring that the activities of the Administration are examined and where necessary challenged.
- 5 To be the Group's lead spokesperson and first political point of contact within the Group.
- 6 To keep members of the Group apprised of all relevant information.
- 7 To establish and maintain effective working relationships with Chief Officers, Heads of Services and other key officers.
- 8 To establish effective working relationships with other Group spokespersons.
- 9 To establish appropriate contacts with other bodies and individuals to exchange views and learning.
- 10 To meet regularly with relevant senior officers in order to keep fully apprised of relevant service issues and to advise the Group Leader.
- 11 To attend regular policy and review meetings with the Group Leader and the relevant chief officer and senior officers.