



Norfolk Local Offer User Forum

Terms of Reference

Purpose - what we will do

1. Be champions for children and young people 0-25 with special educational needs and/or disabilities (SEND) and their families.
2. Promote Norfolk's Local Offer by encouraging others to use it and give feedback to inform its review and development.
3. Ensure that Norfolk's Local Offer is a 'one stop shop' for information about SEND provision, services and support across education, health, social care, including leisure opportunities, preparation for adulthood and support with independence.
4. Continually develop of Norfolk's Local Offer to make it accessible for children and young people with special educational needs and disabilities, their families and those who support them.
5. Identify and share information to fill gaps in the information published in Norfolk's Local Offer.
6. Identify and share information about gaps in provision, services and support with commissioners.
7. Meet quarterly to discuss significant reviews and developments planned for Norfolk's Local Offer and to share information and knowledge.
8. Report progress and developments to strategic leads across Education, Health, Social care and Parent Carer Forum via the Local Offer Manager.
9. Explore nationally the development of other Local Offers, bringing back examples of good practice to influence the review and development of Norfolk's Local Offer.