

Norfolk Local Offer User Forum

Terms of Reference

Purpose - what we will do

1. Be champions for children and young people with special educational needs and disabilities and their families.
2. Ensure that Norfolk's Local Offer of services and support for children and young people with special educational needs and disabilities is truly a 'one stop shop' for information about provision, services and support across education, health, social care, including leisure opportunities, preparation for adulthood and independent living.
3. Continual development of Norfolk's Local Offer to make it accessible for children and young people with special educational needs and disabilities, their families and those who support them.
4. Identify and share information to fill gaps in the information published in Norfolk's Local Offer.
5. Identify and share information about gaps in provision, services and support with commissioners.
6. Meet quarterly to discuss significant developments planned for Norfolk's Local Offer and to share information and knowledge.
7. Report progress and developments to the wider Education Inclusion Service -Children's Services and SEND Action Group (SAG) via the Local Offer Manager.
8. Explore nationally the development of other Local Offers, bringing back examples of good practice to influence the development of Norfolk's Local Offer.