

Norfolk Historic Environment Record (HER) Charges Effective as of 1 April 2018

DIGITAL DATASETS			
<p>The Historic Environment Service has a policy of charging developers and their agents, consultants and contractors to consult the Historic Environment Record for commercial purposes. If you are consulting the HER digital datasets for any other purpose some charges may be waived.</p> <p>Charges are levied for officer time required to service an enquiry, in person or remotely. The fees may include staff time to extract electronic information from the HER database or other digital datasets, to provide assistance with use of the records, and to retrieve or replace documents or photographs from the HES archives.</p> <p>Digital data curated by the HER is provided on a one year licence. After one year the data must be destroyed and a new search is required.</p> <p>Data formats are dependent on the dataset. Available datasets include:</p> <ul style="list-style-type: none"> • HER Monument Data (PDF database records, mapped extent as GIS files or PDF) • HER Event Data (PDF database records, mapped extent as GIS files or PDF) • National Mapping Programme Cropmark and Earthwork Transcriptions (AutoCAD or GIS files) • Historic Landscape Characterisation (HLC) Data (PDF summary report, mapped extent as GIS files) <p>Please allow for a minimum of 30 minutes of officer time to retrieve each dataset.</p> <p>*Please note: If an Assisted Research Visit is requested at the same time as an HER Search the officer time fees may be combined in one invoice. However, this is only applicable if the HER Search and the Assisted Research Visit are carried out within a 4-week period.</p>			
Standard Dataset Search (10 working days)	Minimum charge	- Includes up to 1 hour of officer time	£100.00
	Additional officer time	- Charged per hour	£50.00
Priority Dataset Search (2 working days)	Minimum charge	- Includes up to 1 hour of officer time	£200.00
	Additional officer time	- Charged per hour	£100.00
Large Projects	For large infrastructure projects or areas 8,000 hectares (5km radius) and above please contact us for a quotation.		
Single Site Search	This is for a search of a single property and curtilage or a rural site of no more than 150 acres (60 hectares) with a buffer of up to 50m. There is a set fee for this search service, which will return all HER Monument Data and identify all available HER archive material for those sites.		£50.00
Assisted Research Visit (Archives)	Minimum charge*	- Includes up to 1 hour of officer time	£100.00
	Additional officer time	- Charged per hour	£50.00

NHER ARCHIVES			
<p>All items are supplied by file transfer. If this is not possible items can be supplied on CD and a £2.50 fee for postage and packaging will be applied.</p>			
Images	<p>This fee applies to all requests for digital copies of images held by the Norfolk Historic Environment Service. Copies are provided for personal use only. <i>For bulk requests please contact HER staff for a quotation.</i></p>	First image	£12.00
		Additional images	£6.00 each
Image Reproduction (Publication - academic journals excluded)	<p>This fee applies to provision of high-resolution digital copies of NCC copyright images for reproduction in books, part works, journals, periodicals, slides, newspaper articles and magazines. <i>Please ask for details of fees for other media.</i></p>	Per image	£50.00