

Norfolk County Council Cabinet Plan of Forthcoming Key Decisions

A key decision is defined as either

(a) any decision in relation to an executive function which results in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which a decision relates; or

(b) any decision which is likely to have a significant impact on communities living or working in an area comprising two or more electoral divisions

For this purpose, the Council has agreed that a key decision is any decision which

- recommends a budget to the full Council
- proposes an amendment to the Council's Policy Framework (as defined in Part 5.1.1 of this Constitution)
- involves the expenditure or savings of more than £1.25M over one accounting year unless expressly provided for in the adopted budget or Policy Framework
- involves the acquisition or disposal of land and buildings or any interest in land and buildings in excess of the value of £1.25M unless covered by a specific item in the budget
- involves a budget virement of funding in excess of the virement limits set out in Part 11C (financial regulations) of this Constitution
- recommends the promotion or amendment of local legislation
- involves significant public, private and voluntary partnership working in Norfolk
- involves the making of a Statutory Order or Scheme which will have a significant impact on the delivery of County Council services
- proposes significant changes to the Constitution

Together with any other decision which the Monitoring Officer in consultation with the Leader and Head of Paid Service considers to be a key decision within the Regulations.

Cabinet Members:

Cabinet Member	Role
Cllr Andrew Proctor	Chairman. Leader and Cabinet Member for Strategy & Governance.
Cllr Graham Plant	Vice-Chairman. Deputy Leader and Cabinet Member for Highways, Infrastructure & Transport
Cllr Bill Borrett	Cabinet Member for Adult Social Care, Public Health & Prevention
Cllr Margaret Dewsbury	Cabinet Member for Communities & Partnerships
Cllr Fabian Eagle	Cabinet Member for Growing the Economy
Cllr John Fisher	Cabinet Member for Children's Services
Cllr Tom FitzPatrick	Cabinet Member for Innovation, Transformation & Performance
Cllr Andrew Jamieson	Cabinet Member for Finance
Cllr Greg Peck	Cabinet Member for Commercial Services & Asset Management
Cllr Eric Vardy	Cabinet Member for Environment & Waste

all decisions published in this forward plan will be reviewed and each will be confirmed whether a key decision when the final report is published

- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of or extracts from any document listed will be available on Norfolk County Council’s website or available for inspection at County Hall, Martineau Lane, Norwich, NR1 2DH at least 5 clear days before the meeting. Please contact Committee Services – 01603 223029, email committees@norfolk.gov.uk for further information.
- Further documents relevant to these matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or require details of these documents (if any) as they become available, please contact Committee Services (contact details above).

Notice of Forthcoming Individual Cabinet Member Key Decisions

Date after which the Decision Notice can be published	Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
30/6/22	Cabinet Member for Communities and Partnerships	NFRS (Norfolk Fire and Rescue Service) – East Coast and Hertfordshire Control Room Consortium Agreement To agree to continue Norfolk Fire and Rescue Service membership of the consortium	Executive Director of Community and Environmental Services	No	N/A	Ceri Sumner, Director of Fire Scott Norman Deputy Chief Fire Officer	31/5/22
9/9/2022	Leader and Cabinet Member for Governance and Strategy	Procurement of green car salary sacrifice scheme to approve contract for provision of an electric car leasing salary sacrifice scheme for NCC employees. This will assist in making the switch to electric vehicles more affordable and help reduce the carbon related to staff travel for both business and non-business purposes	Executive Director of Strategy and Transformation	No	N/A	Sally Albrow, Senior HR Consultant sally.albrow@norfolk.gov.uk	11/8/22

Date after which the Decision Notice can be published	Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
5/12/22	Cabinet Member for Childrens services	Extend Current NCC LA Maintained Schools Group Catering contract by 1 year to 31/03/2024	Executive Director of Children's Services	No	N/A	Samantha Fletcher Principal Adviser School Support and Development	4/11/22
11/01/23	Cabinet Member for Highways, Infrastructure and Transport	Hay Hill Norwich - Public Realm works - Norwich City Council Funded Project To agree the facilitation of the scheme	Executive Director of Community and Environmental Services	No	N/A	Nick Haverson Highways Design Commercial & Programme Manager Grahame Bygrave Director of Highways & Waste grahame.bygrave@norfolk.gov.uk	13/12/22
16/2/23	Cabinet Member for Highways, Infrastructure and Transport	Active Travel Fund 4 Report details the proposed NCC bid submission to Active Travel England	Executive Director of Community and Environmental Services	No	N/A	Grahame Bygrave Director of Highways & Waste grahame.bygrave@norfolk.gov.uk & Jeremy Wiggins Head of Sustainable Transport	18/1/23

Date after which the Decision Notice can be published	Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
27/1/23	Cabinet Member for Finance	To approve the renewal of the ESPO energy purchasing arrangements	Executive Director of Finance and Commercial Services	No	N/A	Al Collier, Director of Procurement al.collier@norfolk.gov.uk	27/1/23

Plan of Forthcoming Key Decisions – Cabinet of 30 January 2023 (Budget Meeting)

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
30 January 2023	Cabinet	Disposal, Acquisition & Exploitation of Property	Executive Director of Finance & Commercial Services	Yes	Paragraph 3. Details of the proposed sale are commercially sensitive but will be published on the land registry website once the sale has gone through	Simon Hughes Director of Property simon.hughes@norfolk.gov.uk	6/10/22

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
30 January 2023	Cabinet	Herbicide Use Policy (to agree the newly developed herbicide use policy)	Executive Director of Community and Environmental Services	No	N/A	John Jones Head of Environment john.jones@norfolk.gov.uk 01603 222774 Steve Miller Director, Culture and Heritage steve.miller@norfolk.gov.uk 01603 493620	7/10/21
30 January 2023	Cabinet	Dedicated Schools Grant	Executive Director of Children's Services	No	N/A	Dawn Filtness Finance Business Partner (Children's Services) 01603 228834 dawn.filtness@norfolk.gov.uk	31/3/22
30 January 2023	Cabinet	2023-24 Revenue Budget and Medium Term Financial Strategy 2023-27	Executive Director of Finance & Commercial Services	No		Titus Adam Financial Projects & Planning Manager Titus.adam@norfolk.gov.uk	31/3/22

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
30 January 2023	Cabinet	2023-24 Capital Programme	Executive Director of Finance & Commercial Services	No	N/A	Joanne Fernandez Graham Corporate Accounting Manager j.fernandezgraham@norfolk.gov.uk 01603 306228	31/3/22
30 January 2023	Cabinet	Treasury Management Strategy	Executive Director of Finance & Commercial Services	No	N/A	Joanne Fernandez Graham Corporate Accounting Manager j.fernandezgraham@norfolk.gov.uk 01603 306228	31/3/22
30 January 2023	Cabinet	Strategic Review Update	Head of Paid Service	No	N/A	Sam Pittam Smith/ Paul Cracknell	3/11/22
30 January 2023	Cabinet	Fee Levels for Adult Social Care Providers 2023/24	Executive Director of Adult Social Services	No	N/A	Julia Phillips, Market Development Manager Julia.phillips@norfolk.gov.uk	9/12/22

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
30 January 2023	Cabinet	Speed Management Strategy (to agree the updated Speed Management Strategy for Norfolk)	Executive Director of Community and Environmental Services	No	N/A	Ian Gregory Better parking Strategy Manager 01603223851	9/12/22
30 January 2023	Cabinet	Scottow Enterprise Park Capital Investment Plan To agree to a revised Scottow Enterprise Park Capital Investment Plan, including the use of Enterprise Zone funding (subject to approval by County Council within the overall capital programme).	Executive Director of Finance and Commercial Services and Head of Paid Service and Executive Director of Community and Environmental Services	No	N/A	Harvey Bullen (Director of Financial Management) harvey.bullen@norfolk.gov.uk	9/12/22
30 January 2023	Cabinet	Finance Monitoring Report – 22-23 P8	Executive Director of Finance & Commercial Services	No	N/A	Joanne Fernandez Graham Corporate Accounting Manager j.fernandezgraham@norfolk.gov.uk 01603 306228	31/3/22

Plan of Forthcoming Key Decisions – Cabinet of 6 March 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
6 March 2023	Cabinet	<p>Norfolk Fire and Rescue Service - Community Risk Management Plan 2023/26 To review findings of the public consultation, endorse the final proposed CRMP and recommend to Full Council for adoption</p>	Executive Director of Community and Environmental Services	No	NA	Austin Goreham Senior Analyst austin.goreham@norfolk.gov.uk 01603 223138 Ceri Sumner, Director of Fire	1/9/22
6 March 2023	Cabinet	<p>Adult Learning Annual Plan (To agree the service plan and strategy)</p>	Executive Director of Community and Environmental Services	No	NA	Denise Saadvandi Head of Service Adult Learning Denise.saadvandi@norfolk.gov.uk	3/3/22
6 March 2023	Cabinet	<p>Highways Parish Partnership Schemes (To approve the list of Schemes for the coming year.)</p>	Executive Director of Community and Environmental Services	No	NA	Paul Donnachie Highway Design and Development Manager paul.donnachie@norfolk.gov.uk 01603 223097	3/3/22

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
6 March 2023	Cabinet	Highway Capital Programme for 2023/24/25 & Transport Asset Management Plan (TAMP) (To approve the Highways Capital Programme and TAMP, following the coming year)	Executive Director of Community and Environmental Services	No	NA	Kevin Townly Asset and Capital Programme Manager kevin.townly@norfolk.gov.uk 01603 222627	7/7/22
6 March 2023	Cabinet	Authority to Enact Revenue Pipeline To delegate to chief officers authority to extend contracts where an extension option exists or, where a satisfactory extension cannot be agreed, to initiate a procurement exercise; and to delegate to the Director of Procurement authority to undertake the necessary procurement processes to implement new or replacement contracts in accordance with the agreed revenue budget	Executive Director of Finance and Commercial Services	No	N/A	Al Collier Director of Procurement al.collier@norfolk.gov.uk	1/9/22
6 March 2023	Cabinet	Authority to Enact Capital Programme	Executive Director of Finance and Commercial Services	No	N/A	Al Collier Director of Procurement al.collier@norfolk.gov.uk	1/9/22
6 March 2023	Cabinet	Market Sustainability Plan	Executive Director of Adult Social Services	No	N/A	Julia Phillips Market Development Manager julia.phillips@norfolk.gov.uk	18/1/23

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
6 March 2023	Cabinet	Disposal, Acquisition & Exploitation of Property	Executive Director of Finance & Commercial Services	Yes	Paragraph 3. Details of the proposed sale are commercially sensitive but will be published on the land registry website once the sale has gone through	Simon Hughes Director of Property simon.hughes@norfolk.gov.uk	8/12/22
6 March 2023	Cabinet	NCC Companies Business Plans	Executive Director of Finance & Commercial Services	No	N/A	Harvey Bullen Director of Financial Management harvey.bullen@norfolk.gov.uk 01603 223330	18/1/23
6 March 2023	Cabinet	Finance Monitoring Report – 22-23 P9 & P10	Executive Director of Finance & Commercial Services	No	N/A	Joanne Fernandez Graham Corporate Accounting Manager j.fernandezgraham@norfolk.gov.uk 01603 306228	31/3/22

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
6 March 2023	Cabinet	Equality, Diversity and Inclusion Objectives (To consider progress to delivery of the Councils objectives)	Executive Director of Community and Environmental Services	No	N/A	Jo Richardson Head of Equality, Diversity & Inclusion jo.richardson@norfolk.gov.uk 01603 223816	3/2/22

Plan of Forthcoming Key Decisions – Cabinet of 3 April 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
3 April 2023	Cabinet	Car Parking Enforcement To agree the CPE contract arrangements	Executive Director of Community and Environmental Services	No	NA	Karl Rands Highway Services Manager 01603 638561 karl.rands@norfolk.gov.uk Ian Gregory Better parking Strategy Manager 01603223851	7/7/22

3 April 2023	Cabinet	Short Break Strategy	Executive Director of Children's Services	No	N/a	Rebecca Doody	3/11/22
3 April 2023	Cabinet	Norfolk Infrastructure Delivery Plan (NIDP) (To approve the proposed 2022 plan)	Executive Director of Community and Environmental Services	No	N/A	Ninan Xu Infrastructure and Economic Growth Project Officer Ninan.xu@norfolk.gov.uk 01603 223626	3/11/22
3 April 2023	Cabinet	Disposal, Acquisition & Exploitation of Property	Executive Director of Finance & Commercial Services	Yes	Paragraph 3. Details of the proposed sale are commercially sensitive but will be published on the land registry website once the sale has gone through	Simon Hughes Director of Property simon.hughes@norfolk.gov.uk	16/12/22
3 April 2023	Cabinet	Norfolk Fire and Rescue Service - HMICFRS Inspection Outcomes update To provide an update on progress.	Executive Director of Community and Environmental Services	No	N/A	Austin Goreham Head of Planning & Performance, NFRS austin.goreham@norfolk.gov.uk 01603 223138	6/10/22

Plan of Forthcoming Key Decisions – Cabinet of 10 May 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
10 May 2023	Cabinet	Disposal, Acquisition & Exploitation of Property	Executive Director of Finance & Commercial Services	Yes	Paragraph 3. Details of the proposed sale are commercially sensitive but will be published on the land registry website once the sale has gone through	Simon Hughes Director of Property simon.hughes@norfolk.gov.uk	16/12/22
6 March 2023	Cabinet	Concessionary Travel (Review of additional concessions for disabled pass holders)	Executive Director of Community & Environmental Services	No	N/A	Niki Park niki.park@norfolk.gov.uk	2/12/21

Plan of Forthcoming Key Decisions – Cabinet of 5 June 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
5 June 2023	Cabinet	Planning Obligation Standards 2023 To agree the updated Planning Obligation Standards 2023, which increases the cost sought for libraries and education, by approximately 30%.	Executive Director for Community and Environmental Services	No	N/A	Naomi Chamberlain	18/1/23

Forward Plan for 30 January 2023 meeting originally uploaded on 22 December 2022.

5 June 2023	Cabinet	Norfolk Armed Forces Community Covenant – Annual report To receive an update from Norfolk's Armed Forces Commissioner on the progress made to deliver the Norfolk Armed Forces Board Covenant Action Plan 2021-22 and to endorse the Action Plan for 2022-23.	Executive Director for Community and Environmental Services	No	N/A	Merry Halliday Armed Forces Covenant Senior Officer merry.halliday@norfolk.gov.uk 01603 228871	22/12/22
5 June 2023	Cabinet	Trading Standards Service Plan (To review and consider the policy elements of the service plan.)	Executive Director of Community and Environmental Services	No	NA	Shaun Norris / Sophie Leney Head of Trading Standards Sophie.leney@norfolk.gov.uk	3/3/22

Plan of Forthcoming Key Decisions – Cabinet of 3 July 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
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Plan of Forthcoming Key Decisions – Cabinet of 7 August 2023

all decisions published in this forward plan will be reviewed and each will be confirmed whether a key decision when the final report is published

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
7 August 2023	Cabinet	<p>Norfolk Fire and Rescue Service – Annual Statement of Assurance Consider and approve the Norfolk Fire and Rescue Authority Statement of Assurance 2022-23</p>	Executive Director of Community and Environmental Services	No	N/A	Austin Goreham Head of Planning & Performance, NFRS austin.goreham@norfolk.gov.uk 01603 223138 Ceri Sumner Director of Norfolk Fire & Rescue Service	22/12/22

Plan of Forthcoming Key Decisions – Cabinet of 4 September 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
4 September 2023	Cabinet	<p>Norfolk Safeguarding Adult Board annual report</p> <p>Report detailing what the board has done in the year 1 April 2022 to 31 March 2023 to achieve its objectives; what it has done to implement its strategy along with the findings of safeguarding adults reviews completed in the year.</p>	Executive Director of Adult Social Services	No	n/a	Walter Lloyd-Smith, Norfolk Safeguarding Adults Board manager Tel: 07785 355831	18/1/23

Plan of Forthcoming Key Decisions – Cabinet of 2 October 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
2 October 2023	Cabinet	<p>Norfolk Strategic Flooding Alliance Action Plan and Regional Flood and Coastal Committee Levy</p> <p>To approve the Norfolk Strategic Flooding Alliance action plan and agree the County Council's position for the Local Levy Setting vote at the Regional Flood and Coastal Committee</p>	Executive Director of Community and Environmental Services	No	N/A	Mark Ogden Flood & Water Manager mark.ogden@norfolk.gov.uk 01603 638081	22/12/22

Plan of Forthcoming Key Decisions – Cabinet of 6 November 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
6 November 2023	Cabinet	Equality, Diversity and Inclusion Objectives To consider progress to delivery of the Councils objectives.	Executive Director of Community and Environmental Services	No	N/A	Jo Richardson Head of Equality, Diversity & Inclusion jo.richardson@norfolk.gov.uk 01603 223816	22/12/22

Plan of Forthcoming Key Decisions – Cabinet of 4 December 2023

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
4 December 2023	Cabinet	CES Compliance and Enforcement Policy – Annual Review To approve any changes to the policy	Executive Director of Community and Environmental Services	No	N/A	Sophie Leney Head of Trading Standards sophie.leney@norfolk.gov.uk Shaun Norris Section Manager- Intelligence & Enforcement Support	22/12/22

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4 December 2023	Cabinet	Norfolk Strategic Infrastructure Delivery Plan (NDSIP) To approve the 2023 plan	Executive Director of Community and Environmental Services	No	N/A	Ninan Xu Infrastructure and Economic Growth Project Officer ninan.xu@norfolk.gov.uk 01603 223626	22/12/22
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Plan of Forthcoming Key Decisions – Cabinet of 10 January 2024

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
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Plan of Forthcoming Key Decisions – Cabinet of 29 January 2024

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
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Plan of Forthcoming Key Decisions – Cabinet of 4 March 2024

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
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Plan of Forthcoming Key Decisions – Cabinet of 4 April 2024

Date	Cabinet Meeting / Decision Maker	Title of Key Decision Item & Brief Description	Responsible Director	Is item to be exempt? Yes or No	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Contact	Date added to Forward Plan
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