

<b>Report title:</b>	<b>Health and Wellbeing Board – Governance update</b>
<b>Date of meeting:</b>	<b>24 April 2019</b>
<b>Sponsor:</b>	<b>Dr Louise Smith, Director of Public Health</b>
<p><b>Reason for the Report</b>                      The Health and Wellbeing Board (HWB) is operating in a rapidly changing landscape. It is appropriate for the Board to consider its governance on a regular basis to ensure that it continues to work efficiently and effectively and is well placed to pursue its strategic priorities.</p> <p><b>Report summary</b>                      This report highlights some key areas of the HWB’s governance arrangements in terms of membership and invites members to endorse proposals for change.</p> <p><b>Recommendations:</b></p> <p>The HWB is asked to:</p> <ol style="list-style-type: none"> <li>1 Endorse the proposal by the HWB Chair and Vice Chairs that the Chief Executives and Chairs of the key providers become full members of the HWB</li> <li>2 Endorse the proposal by the HWB Chair and Vice Chairs that the list of key providers is extended to Cambridgeshire Community Services NHS Trust</li> <li>3 Note the changes to HWB membership which are a consequence of the County Council’s decision to change to a Cabinet system of governance (<b>Appendix A</b>)</li> <li>4 Note that Norfolk County Council will be asked to consider amending its constitution to enable the changes above at its Annual General meeting in May 2019</li> <li>5 Note the HWB attendance record (Appendix B)</li> </ol>	

**1. Background**

- 1.1 The Health and Wellbeing Board (HWB) operates as system leader providing oversight and strategic leadership of the wider health, care and wellbeing system. The system is complex, involving many organisations and systems, and commissioning across the NHS, social care, public health and wider services.
- 1.2 The HWB works in a rapidly changing landscape and reviews its governance regularly to ensure it continues to be effective and the Board is well placed to pursue its strategic priorities. The HWB last reviewed its governance in May 2018 and introduced changes to bring the arrangements up to date and strengthen the HWB’s governance in the light of working practice. The report is available at this link: [HWB Governance and system leadership approach](#)

## 2. Membership

- 2.1 Since 2016, the Chief Executive or Chair of the key providers have had a standing invitation from the Chairman to join each HWB meeting to enable full-rounded discussions as wider health and care system leaders. This has worked well, enabling meaningful engagement, improving shared understanding and enriching discussion and debate.
- 2.2 Each of our key providers have formally signed up to the HWB's Joint Health and Wellbeing Strategy and demonstrated their commitment to the HWB's vision of a single sustainable system, prioritising prevention, tackling inequalities and integrated ways of working.
- 2.3 The key providers are not, however, listed in the County Council's Constitution as this has been an informal arrangement. The HWB Chair and Vice Chairs have discussed this and agree that we should strengthen the arrangement by formalising it in the Council's Constitution. In addition, the Chair and Vice Chairs propose that the list of key providers should extend to Cambridgeshire Community Services NHS Trust, who deliver the integrated 0-19 Healthy Child Programme for Norfolk.
- 2.4 Therefore, **it is proposed that:**
- The Chief Executive or Chair of the key providers become full members of the HWB
  - The list of providers on the HWB is extended to include Cambridgeshire Community Services NHS Trust
- 2.5 The proposed HWB membership is outlined in **Appendix A**.

## 3 Annual attendance update

- 3.1 The annual record of attendance at formal HWB meetings is at **Appendix B**.

## 4 Next steps

- 4.1 Norfolk County Council will be considering amendments to its constitution as it moves to a Cabinet system of governance at its Annual General meeting in May 2019, when the Council will be asked to consider amending the Constitution in the light of the proposed changes above.

### Officer Contact

If you have any questions about matters contained in this paper, please get in touch with:

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## HWB Membership – proposed

<b>Representing</b>	<b>Membership</b>	<b>Substitute</b>
Leader, or their nominee, NCC	To be confirmed	
Relevant Cabinet member for Adults, NCC	To be confirmed	
Relevant Cabinet member for Children's Services, NCC	To be confirmed	
Borough Council of King's Lynn & West Norfolk	Cllr Elizabeth Nockolds	Cllr Sam Sandell
Breckland District Council	Cllr Paul Claussen	Cllr Lynda Turner
Broadland District Council	Cllr Shaun Vincent	Cllr Roger Foulger
Director of Public Health, NCC	Dr Louise Smith	
Director Adult Social Services, NCC	James Bullion	Debbie Bartlett
Director of Children's Services, NCC	Sara Tough	Sarah Jones
East Suffolk Council	Cllr Mary Rudd	Cllr Alison Cackett
Great Yarmouth Borough Council	Cllr Cara Walker	Cllr David Drewitt
Head of Paid Service, or their nominee, NCC	To be confirmed	
Healthwatch Norfolk	David Edwards	Alex Stewart
NHS England, East Sub Region Team	Simon Evans-Evans	
NHS Great Yarmouth & Waveney CCG	Dr Liam Stevens	
NHS Great Yarmouth & Waveney CCG	Melanie Craig	
NHS Norwich CCG	Tracy Williams	
NHS Norwich CCG	Jo Smithson	
NHS North Norfolk CCG	Dr Anoop Dhesi	
NHS North and South Norfolk CCG	Frank Sims	
NHS South Norfolk CCG	Dr Hilary Byrne	
NHS West Norfolk CCG	Dr Paul Williams	
NHS West Norfolk CCG	John Webster	
Norfolk Constabulary	ACC Nick Davison	Supt Chris Balmer
North Norfolk District Council	Cllr Angie Fitch-Tillett	Cllr Becky Palmer
Norwich City Council	Cllr Matthew Packer	Adam Clark
Police and Crime Commissioner	Lorne Green	Dr Gavin Thompson
South Norfolk District Council	Cllr Yvonne Bendle	Cllr Florence Ellis
Sustainability & Transformation Partnership (Chair)	Rt Hon Patricia Hewitt	
Sustainability & Transformation Partnership (Exec Lead)	Melanie Craig	
Voluntary Sector Representative	Vacancy	Jonathan Clemo
Voluntary Sector Representative	Dan Mobbs	Laura Bloomfield
Voluntary Sector Representative	Elly Wilson Wickenden	Alan Hopley
<b>Providers:</b>		
Cambridgeshire Community Services NHS Trust	[To be confirmed]	[To be confirmed]
East Coast Community Healthcare CIC	Jonathan Williams	Tony Osmanski
James Paget University Hospital NHS Trust	Anna Hills	Anna Davidson
Norfolk Community Health & Care NHS Trust	Josie Spencer	Geraldine Broderick
Norfolk Independent Care	Dr Sanjay Kaushal	
Norfolk & Norwich University Hospital NHS Trust	Mark Davies	John Fry
Norfolk & Suffolk NHS Foundation Trust	Antek Lejk	Marie Gabriel
Queen Elizabeth Hospital NHS Trust	Caroline Shaw	Prof Steve Barnett

## HWB Public meetings attendance record

Organisation/Representing	Name/sub	2 May 2018	17 July 2018	31 Oct 2018	13 Feb 2019
Chair, Adult Social Care Committee	Cllr Bill Borrett	Present	Present	Present	Present
Chair, Children's Services Committee	Cllrs Penny Carpenter/Stuart Dark	Present	Present	Absent	Apols
Director Public Health, NCC	Dr Louise Smith	Present	Present	Present	Present
Director, Adult Social Services, NCC	James Bullion	Present	Apols	Present	Present
Director, Childrens Services, NCC	Sara Tough	Present	Apols	Present	Present
Borough Council of Kings Lynn & West Norfolk	Mrs Elizabeth Nockolds	Present	Present	Present	Present
Breckland District Council	Cllrs Paul Claussen/Lynda Turner	Present	Present	Present	Present
Broadland District Council	Cllrs Andrew Proctor/Roger Foulger	Present	Present	Present	Apols
Gt Yarmouth Borough Council	Cllrs Andy Grant/Cara Walker	Absent	Apols	Apols	Absent
Healthwatch Norfolk	William Armstrong/ David Edwards/ Alex Stewart	Present	Present	Present	Present
Managing Director, NCC	Wendy Thomson	Present	Apols	Present	N/A
NHS England, East Sub Region Team	Simon Evans-Evans	Absent	Absent	Absent	Absent
NHS Great Yarmouth &Waveney CCG	Melanie Craig, Chief Officer	Present	Present	Present	Apols
NHS Gt Yarmouth & Waveney CCG	Dr Liam Stevens, Chair	Absent	Present	Present	Present
NHS Norwich CCG	Tracy Williams, Chair	Present	Present	Present	Present
NHS Norwich CCG	Jo Smithson, Chief Officer	Apols	Present	Apols	Apols
NHS North Norfolk CCG	Dr Anoop Dhesi, Chair	Absent	Absent	Present	Absent
NHS North and South Norfolk CCG	Antek Lejk/ Frank Sims, Chief Officer	Apols	N/A	Absent	Apols
NHS South Norfolk CCG	Dr Hilary Byrne, Chair	Apols	Absent	Present	Apols
NHS West Norfolk CCG	Dr Paul Williams, Chair	Present	Apols	Present	Present
NHS West Norfolk CCG	John Webster, Chief Officer	Apols	Apols	Apols	Apols
Norfolk Constabulary	ACC Paul Sanford/Nick Davison	Present	Apols	Present	Apols
Norfolk County Council	Cllr David Bills	Present	Present	Present	Absent
North Norfolk District Council	Cllr Maggie Prior/Angie Fitch-Tillett	Present	Present	Present	Apols
Norwich City Council	Cllr Kevin Maguire/Matthew Packer/Adam Clark	Present	Present	Present	Present
Police and Crime Commissioner	Mr Lorne Green/Dr Gavin Thompson	Apols	Present	Apols	Present

<b>Organisation/Representing</b>	<b>Name/sub</b>	<b>2 May 2018</b>	<b>17 July 2018</b>	<b>31 Oct 2018</b>	<b>13 Feb 2019</b>
STP Chair	Patricia Hewitt	Present	Present	Present	Present
STP Executive Lead	Melanie Craig/Karen Barker	Present	Present	Present	Present
Voluntary Sector	Dan Mobbs/Laura Bloomfield	Present	Present	Present	Present
Voluntary Sector	Joyce Hopwood/ Elly Wilson-Wickenden/ Alan Hopley	Present	Present	Present	Present
Voluntary Sector	Janka Rodziewicz/Paul Martin/Jon Clemo	Present	N/A	Apols	Present
Waveney District Council	Cllr Mary Rudd/Cllr Alison Cackett	Present	Apols	Present	Present
East Coast Community Healthcare	Jonathan Williams/Tony Osmanski	Present	Present	Present	Present
James Paget University Hospital NHS Trust	Christine Allen/Anna Davidson	Present	Apols	Apols	Absent
Norfolk Community Health & Care NHS Trust	Roisin Fallon-Williams/Josie Spencer/ Geraldine Broderick	Absent	Present	Absent	Present
Norfolk Independent Care	Sanjay Kaushal	Present	Apols	Present	Present
Norfolk & Norwich Hospital University NHS Trust	Mark Davies/sub/John Fry	Absent	Apols	Present	Apols
Norfolk and Suffolk NHS Foundation Trust	Julie Cave/Antek Lejk/Gary Page/Marie Gabriel	Absent	Apols	Present	Apols
Queen Elizabeth Hospital NHS Trust	Jon Green/ Caroline Shaw/Patrick Johnson/Professor Steve Barnett	Absent	Absent	Apols	Present