

# Norfolk Strategic Planning Member Forum

Monday 25<sup>th</sup> January 2021

2pm Virtual Forum via Microsoft Team

## Minutes

<b>Councillors</b>	<b>Attended</b>	<b>Apologies</b>
Cllr John Toyne – North Norfolk District Council	✓	
Cllr Paul Claussen – Breckland Council		x
Cllr Helen Crane – Breckland Council (Sub)	✓	
Cllr Stuart Clancy – Norfolk County Council		x
Cllr John Fuller – South Norfolk District Council - Chair	✓	
Cllr Melanie Vigo di Gallidoro – Broads Authority	✓	
Mr Bruce Keith – Broads Authority (Sub)		x
Cllr Graham Plant - Great Yarmouth Borough Council	✓	
Cllr Richard Blunt – King’s Lynn & West Norfolk	✓	
Cllr Mike Stonard – Norwich City Council		x
Cllr Lana Hemsall – Broadland District Council	✓	
<b>Supporting Officers</b>	<b>Attended</b>	<b>Apologies</b>
Mark Ashwell – North Norfolk District Council	✓	
Natalie Beal – Broads Authority	✓	
Rachel Gibbs – Breckland Council		x
Andrew Darcy – Breckland Council	✓	
Keith Moore – Environment Agency	✓	
Stephen Faulkner – Norfolk County Council	✓	
Judith Davison – Norwich City Council	✓	
Simon Marjoram – South Norfolk Council	✓	
Sam Hubbard – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
Simon Marjoram – Broadland and South Norfolk District Councils	✓	
Paul Harris - Broadland and South Norfolk District Councils	✓	
Alan Gomm – King’s Lynn and West Norfolk	✓	
Trevor Wiggett – Strategic Framework Project Manager	✓	
Caroline Jeffrey - Norfolk County Council		x
Nick Johnson– Norfolk County Council	✓	
Cameron Clow – Suffolk County Council	✓	
Kathleen Dunmore – Three Dragons	✓	
Sue Hooton – Place Services	✓	
Laura Waters – Norfolk County Council	✓	
Jessamy Hayes – Norfolk County Council	✓	

1	<b>Welcome, introduction and apologies</b>	<b>Actions</b>
1.1	All members and officers introduced themselves and apologies were noted (as above).	
<b>2</b>	<b>Minutes and matters arising from meeting of 8<sup>th</sup> December 2020</b>	
2.1	Previous minutes agreed as accurate.	
<b>3</b>	<b>Older Persons Accommodation and Support Needs Study – Kathleen Dunmore</b>	
3.1	Kathleen Dunmore gave a presentation on the findings from the commissioned Older Persons Accommodation and Support Needs Study.	
3.2	The presentation gave detailed data on the specific types of dwellings that are needed at district level to address the future housing of older persons. Minimum of one third of all retirement housing provision should be extra care, and it is projected up to 1950 nursing care home needed and up to 4,500 residential care homes.	
3.3	Kathleen emphasised the importance increasing the range of housing choices for the elderly.	
3.4	Cllr Fuller felt the study needed to concentrate more on not just institutional homes but more supported homes where people can enjoy a more active retirement.	
3.5	Cllr Plant echoed the view that the importance of keeping elderly people living in their own homes for as long as possible, and rather more building more specific homes. He stressed the need to develop a more general need housing that have the flexibility to be adapted for elderly people's needs.	
<b>4</b>	<b>Green Infrastructure and Recreation Avoidance Mitigation Strategy- Sue Hooton</b>	
4.1	Alan Gomm introduced the item as stating this as a true example of duty to co-operate. Evidence indicates that the proposed housing growth in Norfolk will increase the number of recreational visitors to many of the important wildlife sites in the County. If left unmitigated, this has the potential to have significant adverse impacts resulting from recreational disturbance. This is an issue which affects all local plans in Norfolk and working under the duty to co-operate the member authorities have been considering a single shared approach.	
4.2	The GI and Rams is a costed per unit tariff based strategy that identifies a detailed programme of county wide mitigation measures. The strategy	

	has been prepared in collaboration with all Norfolk Planning Authorities and Natural England. Place Services were commissioned to undertake this detailed work.	
4.3	Sue Hooton, consultant from Place Services, delivered a presentation on the outputs from the Norfolk Green Infrastructure and Recreation Impact Avoidance and Mitigation Strategy. She explained a package of specific visitor management measures to be delivered at the Habitats sites, which will be funded via tariff, is endorsed by Natural England.	
4.4	She also explained the concept of zone of influence – where it is a designated distance that establishes where development is likely to have a significant effect on a Habitat site. As the individual ZOIs overlap and cover the whole county, Natural England advise using a single of ZOI for relevant development applications to inform the likely impact.	
4.5	The strategy recommends a costed package of avoidance and mitigation measures that includes the provision of delivery officer; a team of rangers and funding for delivery of local mitigation projects.	
4.6	The package of mitigation has been identified for the remaining dwellings in local plans to be consented to cost in the region of £7.9m, which leads a tariff calculation per dwelling of approximately £200 per dwelling.	
4.7	While Cllr Fuller is supportive of the principle and the suggested amount of the tariff, he objects to the proposed ways the tariff will be spent on. Specifically he felt the tariff should not be staff or revenue, and should be focussed on mainly infrastructure projects.	
4.8	Cllr Fuller was also critical of the way zone of influence has been articulated.	
4.9	He has requested the officers to modify the proposal and re-submit to Members for future consideration.	
4.10	Cllr Plant and Cllr Hempsall expressed similar views that the staff cost is not sufficiently justified.	
4.11	The Members have not approved the proposed strategy and they will not in its current form consider its introduction to assist in the implementation of an existing up to date adopted local plan.	
4.12	<b>ACTION:</b>  Officers have been requested to re-work the proposed spending of RAMs tariff and re-submit an amended proposal at a future forum.	
<b>5</b>	<b>Climate Change Work Update – Keith Moore</b>	

5.1	Keith Moore gave members an update on the progress made in the Climate Change sub- group. The role of the sub-group would review information in relation to climate change with a specific focus on the role of and impact on local plans and the planning system.	
5.2	In summary, the climate change group proposes two new agreements as set out in the paper for the member forum to be included in the new iteration of the Norfolk Strategic Planning Framework. Recommendation 1 is for Local Planning Authorities in Norfolk agree that climate change is an urgent, strategic cross boundary issue which will be addressed at the heart of local plans. Recommendation 2 is for local planning authorities agree to work together to investigate the production of a county wide design guide and produce a brief/scope for this work.	
<b>6</b>	<b>Norfolk Strategic Planning Framework Draft Document (Trevor Wiggett)</b>	
6.1	Cllr Blunt took over the responsibility chairing the forum, as Cllr Fuller had to leave the meeting early.	
6.2	Trevor Wiggett talked through the updated draft framework document, following on from taking on Member feedback from the December Member Forum.	
6.3	Trevor also informed Members Marine Management Organisation has been added as a signatory to the framework.	
6.4	Members have approved this iteration of the Norfolk Strategic Planning Framework and recommend it to be formally endorsed through each individual authority's governance structure.	
<b>7</b>	<b>Neighbouring Counties Update ( Cameron Clow)</b>	
7.1	Cameron Clow, Senior Planning Officer from Suffolk County Council, gave Members an update on the planning matters in Suffolk, including Suffolk Mineral and Waste Plan and Suffolk Coastal Local Plan.	
<b>8</b>	<b>Local Plan Update</b>	
8.1	A summary report updating members on the latest progress of the local plans have been presented at the forum. Updates noted.	
8.2	Officers representing each authority also gave verbal update on the progress of its local plan.	
<b>9</b>	<b>AOB</b>	
9.1	The next member forum will be arranged in April, exact date to be confirmed by Ninan Xu.	