

# Norfolk Strategic Planning Member Forum

Thursday 13th October 2016

Cranworth Room

County Hall

## Minutes

<b>Councillors</b>	<b>Attended</b>	<b>Apologies</b>
Cllr Arnold – North Norfolk District Council	✓	
Cllr Carter – Breckland Council		x
Cllr Sands – Norfolk County Council		x
Cllr Fuller – South Norfolk District Council - Chair	✓	
Cllr Gray – Broads Authority		x
Cllr Rice – Broads Authority (sub)	✓	
Cllr Reynolds - Great Yarmouth Borough Council		x
Cllr Blunt – Kings Lynn & West Norfolk	✓	
Cllr Bremner – Norwich City Council	✓	
Cllr Vincent – Broadland District Council	✓	
Cllr Wassell – Breckland Council		x
Cllr Dimoglou– Breckland Council (sub)	✓	
<b>Supporting Officers</b>	<b>Attended</b>	<b>Apologies</b>
Mark Ashwell – North Norfolk District Council	✓	
Natalie Beal – Broads Authority	✓	
Mike Burrell – Greater Norwich Local Plan		x
Caroline Jeffery – Norfolk County Council – Minerals & Waste	✓	
Phil Mileham – Breckland Council	✓	
Stuart Rickards – Environment Agency	✓	
Phil Morris – Norfolk County Council	✓	
Graham Nelson – Norwich City Council	✓	
Adam Nicholls – South Norfolk Council	✓	
John Pitchford - Suffolk County Council	✓	
Karen Chapman – Suffolk County Council	✓	
John Clements – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Naomi Chamberlain – Norfolk County Council	✓	
Alan Gomm – King’s Lynn and West Norfolk	✓	
Trevor Wiggett – Strategic Framework Project Manager	✓	
Lydia Tabborn – Strategic Framework Project Assistant	✓	

<b>1</b>	<b>Welcome, Introductions, Apologies</b>	
1.1	Cllr Fuller introduced the meeting. There were apologies from Cllr Carter and Cllr Wassell from Breckland Council, Cllr Reynolds from	

	Great Yarmouth Borough Council and Cllr Gray from Broads Authority.	
<b>2</b>	<b>Minutes and Matters Arising from the meeting on 14 January 2016</b>	
2.1	Phil Mileham requested a slight adjustment to the minutes of the previous Members forum.	
2.2	No other matters arising.	
<b>3</b>	<b>Revised Term of Reference (Mark Ashwell)</b>	
3.1	Mark Ashwell presented a paper on the revised Term of Reference for the Norfolk Strategic Member Planning Forum. It is recommended that given the public interest in local plans, and in the interest of transparency, future meeting of this forum to be held in public and with all related papers published on a central website.	
3.2	Cllr Arnold support this recommendation, Cllr Vincent seconded this. All Members agreed. Revised Term of Reference adopted.	
3.3	ACTION – Phil Morris to look into the logistics of setting up a webpage dedicated to the member forum	<b>Phil Morris</b>
<b>4</b>	<b>Norfolk Strategic Framework project update and Extension (Trevor Wigget)</b>	
4.1	A draft outline document of the NSF had been circulated for Members' perusal. Trevor updated the Members on the progress of the project. In general, the project has continued to progress well and much of the project is on schedule. Trevor recommends due to the length of time required for the production of the HELAAs, it would be sensible to extend the time frame to Easter 2017. No additional budget is required for this.	
4.2	Members agreed for the NSF project to be extended.	
4.3	Representatives from each of the Task and Finish group gave their progress update.	
4.4	<u>Infrastructure</u> Phil Morris updated Members on the progress of the Infrastructure group. Work in this area is progressing well and evidence continues to be gathered for each of the different infrastructure areas covered. The group is set to commission a Green Infrastructure Network map for the whole of Norfolk.	
4.5	Cllr Arnold raised the issue of lack of broadband in rural areas. Phil responded that there is only limited amount the planning system can do on this. Cllr Bremner suggested that this was more of an investment issue and Marie Strong would be a suitable contact to raise this concern with.	

4.6	<p><u>Economic</u> Trevor reported the latest run of the East of England Forecasting model has just been recently released and the group is currently engaged in the process of reviewing the output.</p>	
4.7	<p><u>Delivery</u> Trevor reported the group has put out to tender 3 reports around land value, mortgage costs and build costs; and only received one return and the group will need to decide if a different approach is needed.</p>	
4.8	Graham Nelson elaborated further into the work carried out by the Delivery group, and reiterated that the purpose of the Delivery group is not just on housing delivery, but also job growth and	
4.9	Infrastructure. Some of the planned work into housing will need to be reviewed due to poor response to tenders that have been submitted. The group has created a site progression database of sites that have been allocated and their progression, and key findings will be included in the NSF. This also ties in with some joint technical work the group is doing with the LEP.	
4.10	Cllr Fuller expressed his view that a more interventionist approach is required to stimulate housing delivery.	
<b>5</b>	<b>Strategic Framework Draft Outline (Item 7 of the agenda) (Trevor Wigget)</b>	
5.1	Trevor talked through the draft outline document and would welcome any feedback.	
<b>6</b>	<b>Suffolk Planning and Infrastructure Framework update ( Item 5 of the agenda - John Pitchford/Karen Chapman)</b>	
6.1	Karen gave an update on the current progress of the SPIF. Suffolk has decided to commission external consultant AECOM to carry out the production of the SPIF and they are currently in the evidence gathering stage. The expected draft document date is March 2017. A two day workshop/conference has been held, with attendance included officers from Norfolk.	
6.2	Karen would like to invite a representative from Norfolk to attend the forthcoming Suffolk Members' forum. Phil Morris has agreed to find a suitable person representing Norfolk.	
6.3	<b>ACTION:</b> Phil Morris to seek a suitable representative to attend Suffolk Members forum.	<b>Phil Morris</b>
6.4	Graham Nelson expressed to Karen Norfolk's wish to have early sight of the technical documents when they are produced.	
<b>7</b>	<b>Wider South East Update (Item 6 of the agenda – Phil Morris)</b>	

7.1	Phil gave a short presentation on the recent meeting he has attended on the wider South East. He articulated the possible implications of the emerging London Plan on Norfolk and potential opportunity for growth for the Norfolk economy through linking with the London Stansted Cambridge growth corridor.	
<b>8</b>	<b>Visioning (Item 8 of the agenda – Graham Nelson)</b>	
8.1	Graham has produced a paper on the future vision of Norfolk for the NSF. It is designed to kick start a debate between the Members in this forum. The Members discussed at length on the possible future vision of Norfolk.	<b>Graham Nelson</b>
8.2	Cllr Fuller stressed the importance of “blue sky” thinking and believed the influence of Cambridge is set to increase in the future. He also felt it was important to recognise the importance of heritage, culture and environment in attracting entrepreneurs. Cllr Blunt would like to see King’s Lynn develop into a successful tourist destination.	
8.3	People who come as tourists may return to live and establish businesses.  Graham will take account of all the views/feedbacks and draft another visioning paper. The paper will fall into 3 main parts: <ul style="list-style-type: none"> <li>- Exploit economic opportunity as a result of the success of Cambridge</li> <li>- Skills and quality of life</li> <li>- Maintaining the characters of the settlements</li> </ul>	
<b>9</b>	<b>Local Plan Update (Mark Ashwell)</b>	
9.1	Mark Ashwell has produced a report on the latest update of the Local Plan.	
<b>10</b>	<b>AOB</b>	
10.1	There was no AOB.	
<b>11</b>	<b>Date of Next meeting</b>	
11.1	2pm Thursday 12 <sup>th</sup> January 2017 Council Chamber	