

Norfolk Strategic Planning Member Forum
Thursday 12th July 2018
2pm Cranworth Room, Norfolk County Council

Minutes

Councillors	Attended	Apologies
Cllr Arnold – North Norfolk District Council	✓	
Cllr Bambridge – Breckland Council	✓	
Cllr Clancy – Norfolk County Council		x
Cllr Fuller – South Norfolk District Council - Chair	✓	
Prof Jacquie Burgess – Broads Authority		x
Cllr Thirtle – Broads Authority (Sub)	✓	
Cllr Annison - Great Yarmouth Borough Council		x
Cllr Blunt – King's Lynn & West Norfolk	✓	
Cllr Stonard – Norwich City Council	✓	
Cllr Vincent – Broadland District Council	✓	
Cllr Moncur – Broadland District Council	✓	
Supporting Officers	Attended	Apologies
Mark Ashwell – North Norfolk District Council	✓	
Natalie Beal – Broads Authority	✓	
Richard Drake – Norfolk County Council – Minerals & Waste	✓	
Phil Mileham – Breckland Council	✓	
Keith Moore – Environment Agency	✓	
Phil Morris – Norfolk County Council	✓	
Graham Nelson – Norwich City Council		x
Judith Davison – Norwich City Council	✓	
Simon Marjoram – South Norfolk Council	✓	
John Pitchford - Suffolk County Council	✓	
John Clements – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Alan Gomm – King's Lynn and West Norfolk	✓	
Trevor Wiggett – Strategic Framework Project Manager	✓	
Caroline Jeffrey - Norfolk County Council	✓	
Nick Johnson– Norfolk County Council	✓	
Bill Parker – Coastal Partnership East	✓	

1	Welcome, introduction and apologies	Actions
1.1	All members and officers introduced themselves and apologies were noted (as above).	
2	Minutes and matters arising from meeting of 12th April 2018	
2.1	Previous minutes agreed as accurate.	
2.2	No matters arising.	
3	Norfolk Strategic Planning Framework progress update – Trevor Wigget	
3.1	Trevor introduced a progress report updating Members on the proposed work programme for the coming year. The main focus for the work stream is to update the NSPF and develop it into a Statement of Common Ground, as required in the draft National Planning Policy Framework.	
3.2	Other updates proposed for the NSPF include incorporating a new transport agreement; updating the Health Protocol and Health section following improved engagement with Norfolk CCG and Sustainability and Transformation partnership; addressing Minerals and Waste issues; Commissioning a study looking to housing with care and other specialist housing needs which will include an evidence base.	
3.3	In regards to the work on housing delivery, it has not been possible at this stage to finalise how this work will take shape, until further engagement with Norfolk Chief Executive Group.	
3.4	Trevor informed Members that all the updates to the NSPF will scheduled to complete by November 2018, in time for a review at an additional Member Forum meeting in December 2018.	
3.5	Cllr Stonard raised the issue of the financial contribution arrangement towards the work of the Forum and NSPF. The current arrangement being that all Districts contribute up to £10,000 per year, Broads Authority contribute up to £5000 per year. County officers pointed out that the NSPF is only of marginal benefit to the County's Local Planning function i.e. the Minerals and Waste Local Plan. Nevertheless, the County Council support the production of the NSPF by paying for the East of England Forecasting Model providing the secretariat for the officer and Member forums and through professional support. Members discussed whether the current lack of direct financial contribution from the County is an appropriate arrangement going forward. Cllr Fuller suggested that the County should provide direct financial contribution of	

3.6	up to £20,000 in a year (plus £5,000 in staff support time). Cllr Bambridge pointed out that the budget had already been agreed to 2019	
3.7	Cllr Fuller stated that he would take this issue forward to the next Norfolk leaders meeting for a decision. This move is seconded by Cllr Moncur.	
4	Government's 25 year Environment Plan – Keith Moore	
4.1	Keith Moore delivered a presentation on the DEFRA's 25 year Environment Plan. This strategy will sit equally alongside other government strategies such as the Industrial Strategy and Clean Growth Strategy. The aim of the plan is deliver cleaner air and water in cities and rural landscapes, and calls for an approach to agriculture, forestry, land use and fishing that puts environment first.	
4.2	Some of the key commitments set out in the plan include consulting on setting up a new independent body to hold government to account; developing a set of metrics to assess progress towards the 25 year goals; improving soil health and embedding an environmental net gain principle for development.	
5	Coastal Duty to Cooperate - Bill Parker	
5.1	Bill Parker presented to Members on the development of a draft Statement of Common Ground signed between Norfolk and Suffolk's Coastal Planning authorities which include Borough Council of King's Lynn and West Norfolk, North Norfolk District Council, Great Yarmouth Borough Council, Suffolk Coastal District Council, Waveney District Council and the Broads Authority.	
5.2	The purpose of this statement is set out an agreed approach in relation to coastal planning so a long term, broad holistic approach can be taken and cross boundary coastal planning issues can be more effectively addressed.	
5.3	Bill has asked Members to recommend this Statement of Common Ground to endorse by their respective authorities, as an illustration of Duty to Co-operate.	
5.4	Members have agreed to recommend their authorities to endorse this document.	
5.5	The importance of receiving official support from the Environment Agency has been recognised, the coastal authorities are currently engaged in active dialogue with the Environment Agency on obtaining them as a signatory to this Statement of Common Ground.	
5.5	Cllr Arnold highlighted the importance of Bacton Sandscaping Scheme as part of the coastal area management project.	
6	Minerals and Waste Local Plan Review The Initial Stage – Caroline Jeffrey	

6.1	Caroline Jeffrey delivered a presentation on the details of Minerals and Waste Local Plan review. The draft Plan contain policies used to determine planning applications for mineral extraction and associated development and waste management facilities in Norfolk. The consultation is currently running for 6 weeks from 29 th June to 13 th August 2018.	
6.2	The current approach proposed by Norfolk County Council is to make no allocations for waste sites, as there is no specific need and previous allocations were not taken up. This is the same approach taken by Suffolk County Council, as confirmed by John Pitchford.	
6.3	Cllr Fuller raised his concern over this approach, and expressed his view that this could be a risky option to take. Officers explained there is currently no shortfall in waste management to be accounted for and given the nature of the waste industry, the current approach taken is a fitting one. Officers also stressed all views are welcomed in this round of public consultation.	
7	Neighbouring Counties Update	
7.1	John Pitchford gave an update on the progress on local plans in Suffolk. Suffolk has received a grant of £300,000 to produce a new Suffolk Design guide.	
8	Local Plan update	
8.1	A summary report updating members on the latest progress of the local plans have been presented at the forum. Updates noted.	
9	AOB	
9.1	Forum discussed possible new dates for the October and December member forum.	
9.2	Cllr Fuller suggested Thurs 11 th October 2pm and 13 th December 2pm as possible dates. This will be confirmed by officers.	