

Norfolk Strategic Planning Member Forum
Tuesday 14th January 2020
2pm Council Chamber, Norfolk County Council

Minutes

Councillors	Attended	Apologies
Cllr Andrew Brown – North Norfolk District Council	✓	
Cllr Gordon Bambridge – Breckland Council	✓	
Cllr Stuart Clancy – Norfolk County Council	✓	
Cllr John Fuller – South Norfolk District Council - Chair	✓	
Cllr Melanie Vigo di Gallidoro – Broads Authority	✓	
Mr Bruce Keith – Broads Authority (Sub)	✓	
Cllr Graham Plant - Great Yarmouth Borough Council		x
Cllr Richard Blunt – King’s Lynn & West Norfolk		x
Cllr Mike Stonard – Norwich City Council	✓	
Cllr Lana Hempsall – Broadland District Council	✓	
Supporting Officers	Attended	Apologies
Mark Ashwell – North Norfolk District Council		x
Natalie Beal – Broads Authority		x
Cally Smith – Broads Authority	✓	
Andrew Darcy – Breckland Council	✓	
Rachel Gibbs – Breckland Council	✓	
Keith Moore – Environment Agency	✓	
Phil Morris – Norfolk County Council		x
Stephen Faulkner – Norfolk County Council	✓	
Judith Davison – Norwich City Council	✓	
Simon Marjoram – South Norfolk Council	✓	
Sam Hubbard – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Alan Gomm – King’s Lynn and West Norfolk	✓	
Trevor Wiggett – Strategic Framework Project Manager	✓	
Caroline Jeffrey - Norfolk County Council	✓	
Nick Johnson– Norfolk County Council	✓	
Phil Shreeve – Norfolk County Council	✓	
Martin Seymour – Norfolk County Council	✓	
Mike Burrell – Greater Norwich Local Plan	✓	
Mark Page – NHS Estate	✓	

1	Welcome, introduction and apologies	Actions
1.1	All members and officers introduced themselves and apologies were noted (as above).	
2	Minutes and matters arising from meeting of 14th October 2019	
2.1	Previous minutes agreed as accurate.	
2.2	A note was produced by the Norfolk County Council detailing the extent and level of contribution provided to the Duty to Co-operate work programme, with an equivalent amount of £19,000. The forum accepted the level of contribution provided by Norfolk County Council.	
3	HUDU (Healthy Urban Development Unit) Model (Mark Page)	
3.1	Alan Gomm did an opening introduction to the HUDU model, briefly outlining the purpose of the tool, and setting its value and limitation within the planning context.	
3.2	Mark Page, Assistant Director for Estates and Facilities of the Norfolk and Waveney STP, delivered a presentation on the HUDU. The HUDU Planning Contributions Model has been developed to assist NHS organisations and local authorities address the impact of new residential development and population growth on healthcare services & infrastructure and help secure developer contributions.	
3.3	The model provides a standardised and transparent approach to help calculate potential developer contribution, such as potential s106 financial contributions from development proposals or an “in kind” contribution. The model relies on a number of assumptions about population, healthcare activity, floorspace and costs, which are built into the model as a series of default.	
3.4	Cllr Stonard raised a concern over the gap in funding for health care in the in-between period of additional growth being achieved and actually receiving additional funding from NHS.	
3.5	Mark agreed this is a point that needs further clarification and emphasised the model will still need further maturing.	
3.6	Cllr Fuller suggested the next step would be to produce a firmed up headline figure as a basis that can be formalised as a tariff.	
4	Norfolk Strategic Planning Framework (Trevor Wiggett)	
4.1	Trevor Wiggett, Norfolk Strategic Planning Framework Project Manager, gave an update on the progress of the NSPF. A report has been prepared detailing latest development of the framework.	

<p>4.2</p> <p>4.3</p> <p>4.4</p>	<p>Much of the work is already underway for the third version of the NSPF. The high level programme of NSPF remains on target to produce a draft version for the document for review by members in Sept/Oct 2020. On the Economy section, officers are currently reviewing this section for the next iteration of the document. This work is currently progressing well.</p> <p>On the Older Persons Accommodation and Support Needs Study, Three Dragons have been commissioned to carry out the study. Work on this project is now well underway and consultants are currently looking at the demand modelling at a local level.</p> <p>ACTION:</p> <p>Cllr Fuller requested an update on the progress of the study for the next April member forum, irrespective of whether the study will be completed by then.</p>	
<p>5</p>	<p>Recreation Avoidance Mitigation Strategy Interim Update (Alan Gomm)</p>	
<p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>Alan Gomm gave an update on the latest progress of RAMS study. The work is now nearing its completion stage. The consultants have put together a package of recommended avoidance and mitigation measures, including those that would require developer contribution from residential development schemes. These could potentially be rolled out on a Norfolk wide scale.</p> <p>A private Members workshop dedicated to the detailed discussion of the outputs of the study with the Consultants will be arranged in the coming months.</p> <p>Cllr Fuller asked whether this study included SANG work, of which Alan confirmed it does.</p> <p>The forum agreed to adopt a Norfolk wide approach to recreation avoidance mitigation measures, including a county wide tariff.</p> <p>ACTION:</p> <p>Officers to arrange a dedicated workshop for Members to discuss the contents of RAMS study and consider the possibility of introducing a tariff from developers as a form of mitigation measure.</p>	
<p>6</p>	<p>Climate Change Group update (Keith Moore)</p>	
<p>6.1</p>	<p>Keith Moore updated Members on the progress of the Climate Change group. The purpose of the work is to develop a comprehensive approach climate Change and its impact across the area to inform local plans looking at mitigation, adaptation and sequestering of greenhouse gases. It will consider what areas Local Planning Authorities can influence including building methods, residential design standards, energy</p>	

	production, location of development and transport to help address the impacts on Climate Change.	
6.2	The work for this group is at the still very much as the starting stage. A paper has been produced detailing all the possible topics the group can potentially work on. Given the wide range of topics available, officers are seeking steer from Members on which area to focus on as a priority work stream.	
6.3	Cllr Fuller believed the central thread for this work would be to concentrate on topics that impact cross boundary strategic planning. He then suggested the topics of land use and adaptation are good starting points to work on.	
6.4	Cllr Stonard emphasised the importance of climate change in local plan making.	
6.5	Members discussed various climate changes themes and agreed that officers will need provide a more sifted list of topics for the next forum for consideration.	
7	Reg 18 Greater Norwich Local Plan update (Mike Burrell)	
7.1	Mike Burrell presented to the forum on the current progress of the Greater Norwich Local Plan.	
7.2	The consultation on the Greater Norwich Local Plan strategy is due to start on 29 th January 2020, and lasts till 16 th March 2020. The adoption is scheduled for Autumn 2022. South Norfolk is to produce separate village clusters housing sites allocation plan.	
8	Local Plan Update	
8.1	A summary report updating members on the latest progress of the local plans have been presented at the forum. Updates noted.	
9	AOB	
9.1	The next member forum will be on 20 th April 2020.	