

Norfolk Strategic Planning Member Forum

Thursday 12th October 2017

Cranworth Room

County Hall

Minutes

Councillors	Attended	Apologies
Cllr Arnold – North Norfolk District Council	✓	
Cllr Bambridge – Breckland Council	✓	
Cllr Sands – Norfolk County Council	✓	
Cllr Fuller – South Norfolk District Council - Chair	✓	
Cllr Rice – Broads Authority (sub)		x
Cllr Grant - Great Yarmouth Borough Council	✓	
Cllr Blunt – King’s Lynn & West Norfolk	✓	
Cllr Stonard – Norwich City Council	✓	
Cllr Vincent – Broadland District Council	✓	
Supporting Officers	Attended	Apologies
Mark Ashwell – North Norfolk District Council	✓	
Natalie Beal – Broads Authority	✓	
Richard Drake – Norfolk County Council – Minerals & Waste		x
Phil Mileham – Breckland Council		x
Keith Moore – Environment Agency	✓	
Phil Morris – Norfolk County Council	✓	
Graham Nelson – Norwich City Council	✓	
Adam Nicholls – South Norfolk Council	✓	
John Pitchford - Suffolk County Council		x
John Clements – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Alan Gomm – King’s Lynn and West Norfolk		x
Trevor Wiggett – Strategic Framework Project Manager 00	✓	
Caroline Jeffrey - Norfolk County Council	✓	
Karen Chapman – Suffolk County Council		x
Nick Johnson – Norfolk County Council	✓	
Alex Frost – New Anglia LEP	✓	
Sarah Robertson – Capita for Breckland Council	✓	
Cally Smith – Broads Authority	✓	

1	Welcome, introduction and apologies	Actions
1.1	All members and officers introduced themselves and apologies were noted (as above).	
2	Minutes and matters arising from meeting of 17th July	
2.1	No matters arising.	
2.2	Ninan Xu informed the forum that officers are currently liaising with NHS England with a view to arrange a representative to attend the January 2018 forum.	
3	Government Consultation on “Planning For the Right Homes In The Right Places” – Adam Nicholls	
3.1	Adam Nicholls gave a presentation on the latest government consultation on “Planning for the right homes in the right places”.	
3.2	The key element for the consultation is the proposed national approach to calculating local housing need. The new simplified standard formula would wipe away any existing backlog. Any aspirational growth and delivery buffer will need to be applied on top. If the proposed change is to take effect, it will be expected to commence on 31 st March 2018.	
3.3	There is also a proposal to have a statement of common ground in place by autumn 2018. The forum noted that the current work in Norfolk Strategic Framework has already laid ground work to fulfil this requirement.	
3.4	Mark Ashwell discussed the impacts of the proposed new methodology would have on the housing needs figures for North Norfolk. Cllr Fuller picked up this point by highlighting such issues would then need to be addressed through the greater co-operation across county level, using the tool of Duty to Co-operate.	
3.5	Cllr Fuller commended the officers on the fact that that the previous method of calculation had suggested a housing need for Norfolk as a whole to be within 3% of the new figure from the government’s proposed methodology.	
4	Norfolk Strategic Framework consultation update – Trevor Wigget	
4.1	Trevor Wigget presented a progress report updating Members on the Norfolk Strategic Framework consultation. The consultation ran from 2 nd August until the 22 nd September 2017. There was some publicity on the consultation and almost 2000 emails were sent out to various consultees. Just under 100 responses have been received. Officers are currently working on analysing these responses and will update the Member forum in December, an additional forum will be scheduled for this.	
4.2	Trevor also give an update on the progress made on the Green Infrastructure study and the Deep Dive study.	

4.3	Members and Officers also discussed issues concerning skills shortage and impacts of Brexit as constraints on the County's infrastructure delivery.	
5	Next steps for the Norfolk Strategic Framework – Mark Ashwell	
5.1	Mark Ashwell produced a paper setting out an approach on how to continue to address the government's requirements for local planning authorities to co-operate on cross boundary issues once this version of the Norfolk strategic framework has been completed. The recommended approach include revised term of reference, detailed proposals for 3 work streams identified for consideration at the spring 2018 member forum, and each authority to contribute up to a maximum of £10,000 per year, Broads authority to contribute to a maximum of £5000 per year, and Norfolk County Council to continue contribute in to East of England Forecasting Model and provide support in kind.	
5.2	Cllr Bambridge expressed his support for the continuation of the work post NSF, and stressed he would like to agree to financial contribution for the next financial year, with future contributions subject to further review.	
5.3	Cllr Fuller was also supportive of the ongoing work and considered it provides a firm basis for evolving into a statement of common ground.	
5.4	Members agreed with the recommended financial contribution for the next of year. Cllr Fuller asked Mark Ashwell to produce an updated/revised terms of reference.	
5.5	ACTION: Mark Ashwell to produce a revised term of reference for the Members forum.	MA
6	Local Plan Update - All	
6.1	Officers from each local authority gave an update on the progress of their local plan. Some notable updates include:	
6.2	The Breckland local plan is due for submission in late November this year.	
6.3	Greater Norwich Local Plan Reg 18 consultation in January 2018.	
6.4	King's Lynn and West Norfolk has a fully adopted local plan, its scheduled consultation date on the review is being delayed slightly due to the production of neighbourhood plans.	
6.5	Broads authority SFRA is due in January 2018.	
6.6	North Norfolk's local plan consultation is expected to be mid 2018.	
6.7	Great Yarmouth draft local plan will be going to consultation in early 2018.	

7	Suffolk Update – Karen Chapman	
7.1	Karen Chapman was unable to attend this forum. Members noted a written summary updating members on the latest progress made on Suffolk’s Planning and Infrastructure framework.	
8	New Anglia Economic Strategy – Alex Frost	
8.1	Alex Frost gave Members an update on the latest development of the New Anglia Economic Strategy.	
9	AOB	
9.1	No AOB.	
10	Date of Next Forum	
10.1	Additional forum - Thurs 14 th Dec 2017 13:30	