

Norfolk Strategic Planning Member Forum

Thursday 14th December 2017

Cranworth Room

County Hall

Minutes

Councillors	Attended	Apologies
Cllr Arnold – North Norfolk District Council		x
Cllr Bambridge – Breckland Council		x
Cllr Sands – Norfolk County Council		x
Cllr Fuller – South Norfolk District Council - Chair	✓	
Cllr Rice – Broads Authority (sub)		x
Prof Jacquie Burgess – Broads Authority	✓	
Cllr Grant - Great Yarmouth Borough Council		x
Cllr Blunt – King's Lynn & West Norfolk		x
Cllr Stonard – Norwich City Council	✓	
Cllr Vincent – Broadland District Council	✓	
Supporting Officers	Attended	Apologies
Mark Ashwell – North Norfolk District Council		x
Natalie Beal – Broads Authority	✓	
Richard Drake – Norfolk County Council – Minerals & Waste		x
Phil Mileham – Breckland Council		x
Keith Moore – Environment Agency		x
Phil Morris – Norfolk County Council	✓	
Graham Nelson – Norwich City Council	✓	
Adam Nicholls – South Norfolk Council	✓	
John Pitchford - Suffolk County Council		x
John Clements – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Alan Gomm – King's Lynn and West Norfolk		x
Trevor Wigggett – Strategic Framework Project Manager	✓	
Caroline Jeffrey - Norfolk County Council	✓	
Karen Chapman – Suffolk County Council		x

1	Welcome, introduction and apologies	Actions
1.1	All members and officers introduced themselves and apologies were noted (as above).	
2	Minutes and matters arising from meeting of 17th July	
2.1	Cllr Fuller stressed the importance of inviting an NHS representative to attend the February member forum. Adam Banham is currently making arrangement for this.	
3	Revised Term of Reference – John Clements	
3.1	John Clements talked through the revised Term of reference for member forum, where the powers, specific activities, specific outcomes and governance and administrative arrangements have been updated to reflect the current position of the Member forum. Updates included adding in the preparation, agreement and publication of statements of common ground.	
3.2	Cllr Fuller emphasised the importance of producing a county wide statement of common ground.	
3.3	Members have agreed with the revised Term of Reference.	
3.4	John Clements informed members that Great Yarmouth Borough Council and Waveney district Council are currently in discussion to producing their own statement of common ground.	
4	Norfolk Strategic Framework consultation update – Trevor Wigget	
4.1	Trevor Wigget presented a progress report updating Members on the Norfolk Strategic Framework. The NSF document itself has been updated in light of the responses and new formation that has become available including government consultation “planning for the right homes in the right places, the new Anglia LEP economic Strategy and Norfolk County Council’s Infrastructure Delivery Plan.	
4.2	Most of the work of the task and finish groups has been completed, there are still two streams of work that need finalising, namely the Delivery group work and the Green Infrastructure study.	
4.3	Once any final refinements to the NSF has been made, following feedbacks from Members, the document will be published by the end of 2017/or early 2018, and to be endorsed by each individual authority.	
4.4	Cllr Fuller was keen for the NSF to be completed and published as soon as possible, and certainly before the publication of the new National Planning Policy Framework in 2018.	
4.5	The Forum recommends the constituent authorities to agree on the NSF document.	

5	Norfolk Strategic Framework Consultation – Graham Nelson	
5.1	Graham Nelson give members an update on the representations made on the NSF during its consultation. The consultation ran from 2 Aug to 22 nd Sept 2017. Just under 100 responses were received, from a wide range of interested parties, with most of these responses supportive of the NSF and collaborative working between authorities.	
5.2	Some of the amendments made in light of the consultation response and new information, include a number of new agreements on the water section; ongoing support for joint working and proposal to have a transport agreement in future versions of the document. The title of framework has also been renamed as Norfolk Strategic Planning Framework – shared spatial objectives for a growing county and emerging statement of common ground, to meet the expectation of the requirement of statement of common ground in the new NPPF that is due to be published in 2018.	
5.3	Cllr Fuller expressed his support for the NSPF, and suggested there needs to be a greater emphasis on Norfolk’s collaboration with Suffolk’s, as an example to demonstrate the actions County has taken to fulfil and exceed the requirement of duty to cooperate on a wider level.	
5.4	ACTION: Cllr Fuller recommended more emphasis on health co-operation; cross county cooperation with Suffolk; separate sections on conclusion and next steps.	TW
5.5	Professor Burgess congratulated the officers on the successful production of NSPF.	
5.6	Graham informed members of the joint bidding opportunity presented in the Planning Delivery fund for finance strategic level projects. Cllr Fuller expressed his support for this joint bidding opportunity, if there is an appetite for this.	
6	Local Plan Update - All	
6.1	A summary report updating members on the latest progress of the local plans have been presented at the forum. Updates noted.	
7	AOB	
7.1	The dates for the members forum in 2018 has been agreed on the following times: Thursday 22 February 2018 11am Thursday 12 th April 2pm Thursday 12 th July 2pm Thursday 18 th October 2pm Action: Ninan Xu to send out invitations to the above dates.	NX