

Norfolk Strategic Planning Member Forum

11am Thursday 22nd February 2018

Waveney Room, Yare House

Broads Authority

Minutes

Councillors	Attended	Apologies
Cllr Arnold – North Norfolk District Council		x
Cllr Bambridge – Breckland Council		x
Cllr Sands – Norfolk County Council		x
Cllr Fuller – South Norfolk District Council - Chair	✓	
Prof Jacquie Burgess – Broads Authority	✓	
Cllr Grant - Great Yarmouth Borough Council		x
Cllr Blunt – King’s Lynn & West Norfolk		x
Cllr Stonard – Norwich City Council	✓	
Cllr Vincent – Broadland District Council	✓	
Supporting Officers	Attended	Apologies
Mark Ashwell – North Norfolk District Council		x
Natalie Beal – Broads Authority	✓	
Richard Drake – Norfolk County Council – Minerals & Waste		x
Phil Mileham – Breckland Council	✓	
Keith Moore – Environment Agency	✓	
Phil Morris – Norfolk County Council	✓	
Graham Nelson – Norwich City Council	✓	
Simon Marjoram – South Norfolk Council	✓	
John Pitchford - Suffolk County Council		x
John Clements – Great Yarmouth Borough Council	✓	
Ninan Xu – Norfolk County Council	✓	
John Walchester – Broadland District Council	✓	
Alan Gomm – King’s Lynn and West Norfolk	✓	
Trevor Wiggett – Strategic Framework Project Manager	✓	
Caroline Jeffrey - Norfolk County Council	✓	
Karen Chapman – Suffolk County Council		x
Mark Page – STP Estates NHS	✓	
Kay Boyden – STP Estates NHS	✓	
Jonathan Cage – Create Consulting	✓	
Mike Burrell – Norfolk County Council	✓	

1	Welcome, introduction and apologies	Actions
1.1	<p>All members and officers introduced themselves and apologies were noted (as above).</p> <p>Several members of public were also in attendance.</p>	
2	Minutes and matters arising from meeting of 14th December	
2.1	It is raised that Phil Mileham's attendance to the December 2017 forum has not been correctly noted. Ninan Xu has agreed to correct December forum minutes accordingly.	
3	NHS Representatives – Mark Page/Kay Boyden	
3.1	Mark Page delivered a presentation on the works and structure of the Norfolk and Waveney Sustainability and Transformation Partnership (STP). Its aim is to deliver better health outcomes through partnership working across all sectors, with the aim to become an integrated care system. He specifically went on to discuss work streams of the STP Estates including the production of an estate strategy	
3.2	Mark also talked about the Shape Planning tool – a data source plus mapping tool used by the STP to inform their health planning decisions and responses to local authority planning consultations.	
3.3	Members and planning officers have emphasised the importance of establishing a closer working relationship and a more effective communication channel between local planning authorities and NHS England, where currently LPAs are experiencing great difficulty in engaging with NHS both on strategic planning level as well responding to planning applications.	
3.4	The current lack of a specific point of contact from NHS which LPAs could reach out to has been raised as a particularly pertinent issue by planning officers and members of public, namely Cllr Margaret Dewsbury and Cllr Keith Kiddie.	
3.5	Mark expressed his agreement to the issues raised and affirmed his resolve to improve this matter. He did also stress this will be a long term work that will take patience and persistence to achieve.	
3.6	Mike Burrell informed the forum that many of measures/good work practises aimed at facilitating a closer engagement between LPAs and NHS are captured in the Health Planning Protocol.	
3.7	Cllr Fuller expressed his wish that Norfolk could lead and set an example for an integrated planning system between strategic and health planning. In order to this work forward, he suggested the following action points:	

	<ul style="list-style-type: none"> - Ninan Xu to provide contact details of strategic planning officers across the county to Kay Boyden - Trevor Wigget to include closer engagement work with NHS into the work stream for the coming year 	NX TW
4	Norfolk Strategic Planning Framework progress update – Trevor Wigget	
4.1	Trevor Wigget presented a progress report updating Members on the Norfolk Strategic Framework. The document is now in the process of being endorsed by each authority. It is expected that by the 16 th March the NSPF will have been tabled for endorsement by all authorities and subject to its endorsement by all a final version will be then be published.	
4.2	Following the completion of NSPF drafting, the work of the Task and Finish groups is now considered complete and wound up. The Green Infrastructure group remain in place to oversee the production of GI strategy committed within NSPF.	
4.3	Trevor is currently working on the work programme for 2018 and will be table a draft work programme at the April member forum.	
5a	Analysis of Delivery issues update – Jonathan Cage	
5.1	As part of the work committed in the NSPF production, WSP has been commissioned into carrying out a piece of in depth analysis into the delivery issues faced by Norfolk’s housing market and identifying potential opportunities for improving Local Planning Authority’s approach to encourage housing development to proceed more rapidly. The report has now been published and shared with Members of this forum.	
5.2	Jonathan Cage delivered a presentation on the outputs of the study. Officers and members discussed the strengths and weaknesses of the report, with Cllr Fuller expressing his view that the analysis did not dive sufficiently in depth to fully showcase the blockages and issues that are hindering the delivery rate of strategic housing sites.	
5.3	Prof Burgess suggested that the next steps to improve housing delivery should be built into this coming year’s work programme, to ensure decisive action are taken.	
5b	The Letwin Review – John Walchester	
5.4	John Walchester put forward the idea of submitting WSP report as information to the Letwin Review. Members support this suggestion.	
6	Suffolk/Neighbouring Counties Update	
6.1	Suffolk is currently developing a Growth Programme following the AECOM report.	
7	London Plan and Cambridgeshire Peterborough Combined Authority Strategic Plan – Phil Morris	

7.1	Phil Morris produced reports on the impacts of the London Plan on the County and the emerging Cambridgeshire Peterborough Combined Authority Strategic Plan.	
8	Greater Norwich Local Plan Update – Mike Burrell	
8.1	Mike produced a presentation informing Members on the current running of the Reg 18 consultation of the draft Greater Norwich Local Plan.	
9	Local Plan Update - All	
9.1	A summary report updating members on the latest progress of the local plans have been presented at the forum. Updates noted.	
10	AOB	
10.1	This forum would like to give a special acknowledgement to the outstanding work Jonathan Cage has done in leading the WSP analysis of Delivery issues project.	