

Appendix 24 - Procedure for appointing Members to serve on internal and external bodies

1. Internal Bodies

- 1.1 In addition to the committees, sub committees and joint committees set out in Appendices 2, 2A and 4, the Council also establishes and appoints to a number of panels/boards/working groups. Save for appointments reserved to Full Council, the Council has delegated authority to appoint to these bodies to the Leader of the Council.
- 1.2 Having consulted with the Group Leaders, at the first ordinary meeting of the Council's Cabinet of the municipal year and throughout the year, the Council's Leader shall confirm appointments to these bodies. The Leader shall keep under review, making substitutions and further appointments as the need arises from resignations or changes made to these bodies as through changes approved the Constitution by Full Council.
- 1.3 Having consulted with the Group Leaders, at the first ordinary meeting of the Council's Cabinet of the municipal year and throughout the year, the Council's Leader shall also keep under review the continued appropriateness of Member Champions and to make appointments.

2. External Bodies

- 2.1 The Council is represented on several external organisations. This reflects the Council's community leadership role. The Council has delegated authority to appoint to these bodies to the Leader of the Council. Guidance for serving on outside bodies will be provided to those Members appointed, or interested in being appointed to external organisations.
- 2.2 Having consulted with the Group Leaders, at the first ordinary meeting of the Council's Cabinet of the municipal year and throughout the year, the Council's Leader shall confirm appointments to these bodies. The Leader shall consider any new request for the Council to appoint to an outside body and any changes to appointments that may be required such as arising from a Member resigning their position as the Council's representative.