

## **Appendix 26 – Public Speaking at Committees**

### **(A) Planning (Regulatory) Committee**

1. At meetings of the County Council's Planning (Regulatory) Committee, the public are able to speak before decisions are made on planning applications.

Anybody who wishes to object to or support a planning application which will be decided by the Committee may speak before decisions are made on planning applications.

Any person wishing to speak must give written notice to Democratic Services at least 48 hours before the Committee meets together with a short note of the points to be raised.

At the start of the meeting the Chair will ask members of the public to indicate if they wish to speak and if so, on what items and whether they are in support of or opposition to the application. Consideration can be given to changing the order of the agenda items if this is helpful in cases of exceptional public interest.

On each report where the public or local Members wish to speak, the order will be:

1. Officer presentation of the report.
2. Objectors/supporters to the Application.
3. Statutory Consultees, District and Parish/Town Councils.
4. The Applicant or agent.
5. The local Member.

Each group will be allocated five minutes each and should, if possible, nominate one person to speak on their behalf. If this is not possible or there are members of each group both objecting and in support of the application the time allocated will be at the discretion of the Chair. The Chair may in complex cases extend the time allocated for speaking.

2. Members of the Committee may seek clarification after each speaker through the Chair and can seek guidance from officers. This is NOT a debating session.
3. Speakers will not be allowed to question other speakers, officers or Members.
4. Officers will be given an opportunity to comment on any points raised, if necessary.
5. Public speaking then ends, and Members proceed to debate the recommendation.
6. Members resolve on the recommendation.

**(B) Norfolk Health Overview and Scrutiny Committee**

Members of the public or interested parties who wish to speak to the Committee will be required to give two clear working days' notice and, at the discretion of the Chair, will be given a maximum of five minutes at the microphone. Speaking will be for the purpose of providing the committee with additional information or a different perspective on an item on the agenda, not for the purposes of seeking information from NHS or other organisations that should more properly be pursued through other channels. Relevant NHS or other organisations represented at the meeting will be given an opportunity to respond but will be under no obligation to do so.

**(C) Health and Wellbeing Board**

7. Appendix 2 of the Constitution sets out the rules and procedure for asking questions at this Committee.