

Risk assessment template

Step 1. What are the hazards?	Step 2. Who might be harmed and how?	Step 3. What are you already doing?	Step 4. What further action is necessary?	Step 5. How will you put the assessment into action?
Review date:			Notes: <ul style="list-style-type: none"> Review your assessment to make sure you are still improving or at least not sliding back If there is a significant change in your home, remember to check your risk assessment and amend if necessary 	

Guidance Notes

Step 1. Think about –

What are the hazards? How do I identify them?

- Look at your 'Safety in the home' checklist.
- Visit the HSE website and going to 'your industry' area or call the HSE information line.
- Calling the workplace Health Connect Advice line or visiting their website.
- Checking the manufacturer's instructions.
- Contacting the Direct Payment Support Service

Step 2. Think about –

Who might be harmed and how?

- Some workers may have particular needs.
- People who may not be in your home all the time
- Visitors
- Think about how your activities may affect others present? How could the hazard cause harm them?

Step 3. Think about –

What am I already doing?

- List what is already in place to reduce the likelihood of harm or make any harm less serious.

Step 4. Think about –

What further action is necessary?

- You need to make sure that you have reduced risks 'so far as is practicable'.
- List what more needs to be done to further reduce the risk.

Step 5. Think about –

How will you put the assessment onto action?

- Remember to prioritise.
- Deal with those hazards that are high-risk and have serious consequences first.

Remember:

Review your risk assessment regularly

- Review your risk assessment making sure you are still improving, or at least not sliding back.
- If there are changes in your home, remember to check your risk assessment and, amend it if possible.