# Supervision Agreement

*Office Use:*

*File 2 Section 5*

Between       (Foster Carer(s))

And       (Supervisor)

Frequency and duration

of Supervision sessions

1. **ARRANGEMENTS**

Wherever possible Supervision will not be interrupted, except in the case of an emergency. When Supervision has to be cancelled or rearranged, an alternative date will be set as soon as possible. All information between the Supervisor and Foster Carer will be treated in a respectful and professional manner.

1. **AGENDA**

At the beginning of the Supervision session an agenda will be agreed between the Supervisor and Foster Carer.

Each agenda may contain a number of **Standing Items** (See ‘Record of Supervision’ document).

1. **RECORD KEEPING**

Wherever practicable, a written record of each Supervision session will be kept. The Supervisor will retain this record, a copy of which will be given to the Foster Carer. The record will be signed and dated by both parties.

1. **FOCUS AND CONTENT**

Supervision sessions will cover the following areas:-

(i.e. personal development; care work discussion; professional and departmental issues).

1. **DISAGREEMENTS**

Areas of disagreement between the Supervisor and Foster Carer will be recorded on the Supervision Record. Areas of disagreement that cannot be resolved will be referred to the Supervisor’s Line Manager.

1. **OTHERS (please detail)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Signed** |  | *(Foster Carer)* | **Date** |  |
| **Signed** |  | *(Foster Carer)* | **Date** |  |
| **Signed** |  | *(Supervising Worker)* | **Date** |  |